

PMI SOUTHERN CARIBBEAN CHAPTER

HELD ONLINE – DECEMBER 10, 2025, AT 7:00PM

Attendance recorded:

Board Members

- | | |
|---------------------------------|--------------------------------------|
| 👤 Janelle Kowlessar | - President |
| 👤 Kamla Rampersad- De Silva | - VP Finance |
| 👤 Warren Anderson | - VP Strategic Alliances |
| Chayan Mohammed | - VP Publications |
| 👤 Anasa London | - VP Volunteerism and Special Events |
| 👤 Lavaughn Selvon | - VP Membership |
| 👤 Judith Miller-Cruickshank | - VP Technical Sessions |
| 👤 Harricharan Harnarine Maharaj | - Corporate Secretary |

PMI SCC Members

Christopher Farquhar	Reshma Ramcharan
Derek Outridge	Aaron Bernadine
Paul Banswah	Raymond Burke
Cynthia James-Cramer	Gail Seegobin-Singh
Sharmila Singh	Mindy Mason-Bernard
Shelly-Anne De Silva	Janice Dupler
Ayesha David	Mohamad Alwafaai
Ava Cunningham-Riley	Akaash Mohan
Mikey Thackoor	Cherneka Bridgewater
Margaret Ann De Peza	Theresa Maxwell-Dalsou
Kara Ledgerwood	Raj Jaguwala
Gary Pilgrim	Joshua Ramcharan
Brensley Mc Kenzie	Denise Anderson
Jennifer Joseph	Judy-Ann Bennett
Cherub Reinhart	

1.0 CALL TO ORDER

The Twenty-second (22nd) Annual General Meeting of the PMI Southern Caribbean Chapter (PMI SCC) was called to order by Harricharan Harnarine Maharaj.

2.0 READING OF THE NOTICE CONVENING MEETING

The Corporate Secretary, Mr. Harricharan Harnarine Maharaj welcomed all members present to the 22nd Annual General Meeting and referenced the Notice dated 19th November 2025 which had been published on PMI SCC's website and circulated via e-mail to members.

3.0 CONFIRMATION OF 21st A.G.M MINUTES

Mr. Maharaj then invited members to confirm the minutes of the 21st Annual General Meeting, noting that the minutes had been posted on the Chapter's website. Mr. Brensley Mckenzie moved that the minutes be accepted. Ms. Mindy Mason-Bernard seconded the motion. The motion was carried.

4.0 PRESIDENT'S REPORT

Ms. Janelle Kowlessar, President of the Chapter, presented the annual report highlighting significant membership growth from approximately 500 to over 800 members following PMI's new membership model, the approval of updated bylaws, and the restructuring of the Board to support the Chapter's continued expansion. Key achievements included the return of the annual conference in a hybrid format, continued free professional development opportunities, the launch of a mentorship programme, stronger member engagement initiatives, and continued growth in volunteering and social impact. The Chapter was also recognized by PMI for its leadership and willingness to support new initiatives. She closed by outlining the focus for the coming year on greater regional growth, innovation, professional development, volunteering, partnerships, and thanked the leaders, volunteers, and members for their support.

Mr. Maharaj invited members to raise questions on the President's report. A question was asked regarding plans to support retention given the increase in membership. Ms. Kowlessar responded that, with PMI Global driving membership growth, the Chapter will focus more on retention through enhanced locally relevant professional development and member value initiatives, supported by a planning session with the incoming Board and the new structure designed to better meet

member needs. It was also noted by Mr. Maharaj that the Chapter has previously been recognized by PMI for strong retention performance.

The motion to accept the President’s report was moved by Warren Anderson and seconded by Shelly-Anne De Silva. The motion was carried.

5.0 FINANCIALS AS AT SEPTEMBER 30, 2024

Mr. Maharaj invited the Auditor, Ms. Rhea Ramnarine of Madan Ramnarine and Company, to read the Auditor’s Opinion.

Ms. Ramnarine read the Opinion indicating that the financial statements present fairly, in all material respects, the Chapter’s financial position and cash flows for the year ended September 30, 2024, in accordance with IFRS for SMEs.

Mrs. Kamla Rampersad de Silva, VP Finance, then proceeded to present the Audited Financials, noting that the Chapter remained financially strong despite reduced revenue from some activities following the COVID period.

Members were invited to raise questions. No questions were raised.

The motion to accept the Audited Financial Statements as presented was moved by Akaash Mohan and seconded by Ayesha David.

6.0 ELECTION OF OFFICERS

Mr. Maharaj reminded members that Elections were conducted virtually over a seven (7) day period from November 24, 2025, in accordance with the Chapter’s bylaws.

He advised that the details of the elections would be shared on the Chapter’s website and announced the elected officers for the respective positions as follows:

POSITION	ELECTED OFFICERS
Executive Vice President	Warren Anderson
VP Operations	Ava Cunningham- Riley
VP Volunteer Engagement	Ayesha David
VP Events	Kemba Brooks
VP Social Impact and Outreach	Gail Seegobin-Singh
VP Professional Development	Judith Miller-Cruickshank
VP Governance	Juliet Hector

The Elected officers were invited to share brief remarks, and appreciation was extended to outgoing Board members for their service.

7.0 APPOINTMENT OF AUDITORS FOR 2024– 2025

The VP Finance, Mrs. Rampersad de Silva, moved a motion to re-appoint the current auditors Madan Ramnarine and Company, for the next financial period. The motion was seconded by Mr. Warren Anderson and the appointment was confirmed.

8.0 CLOSURE OF MEETING

Before closing the meeting, Mr. Maharaj invited members to raise any final questions. None were received.

Ms. Kowlessar confirmed that the Chapter's final social event for the year had taken place earlier in December but looked forward to seeing everyone at the events planned for the upcoming year.

Mr. Maharaj then extended season's greetings to all and the meeting was adjourned.