

PMI SOUTHERN CARIBBEAN CHAPTER

HELD ONLINE - ON JUNE 4, 2020, AT 7:00PM

Attendance recorded:

Board Members

🌀	H. Harnarine Maharaj	-	Immediate Past President
🌀	Glynis Alexander-Tam	-	President
🌀	Magnus Wilson	-	VP – Finance
🌀	Alicia Garcia-Pedro	-	VP – Publications
🌀	Janelle Kowlessar	-	VP – Technical Sessions
🌀	John Lewis	-	VP – Marketing & Sponsorship
🌀	Simone De Souza	-	VP - Membership
🌀	Cassandra Ramkerrysingh	-	VP - Special Events & Volunteerism
🌀	Shelly-Anne De Silva	-	VP - Compliance
🌀	Janice Koylass-Abraham	-	Corporate Secretary

PMI SCC Members

🌀	Marissa Archibald	🌀	Josann Mc Intosh-Abdool
🌀	Dena Bartholomew	🌀	David Merell
🌀	Michael Charles	🌀	Joann Noel
🌀	Christopher Cole	🌀	Rupert Ramharack
🌀	Ava Cunningham-Riley	🌀	Davindra Ramnarine
🌀	Anthony De Four	🌀	Kamla Rampersad-De Silva
🌀	Janine De Silva	🌀	Narayan Ramtahal
🌀	Verna De Silva	🌀	Bernadette Roberts
🌀	Shantal Deonarine	🌀	Allan Samaroo
🌀	Lisa Edwards	🌀	Carolyn Sha
🌀	Kristal Ettienne	🌀	Monique Sham Poo
🌀	Christopher Farquhar	🌀	Glen Singh
🌀	Heidi Gillette	🌀	Daren Sookoo
🌀	Cynthia James-Cramer	🌀	Prakash Sookram
🌀	Anasa London	🌀	Charmaine Thomas
🌀	Mark Luk Pat	🌀	Richard Turpin
🌀	Satya Maraj	🌀	Desiree Williams

Non-Members

🌀	Rondell Alves	🌀	Keva Doyle
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1.0 CALL TO ORDER

The Seventeenth (17th) Annual General Meeting of the PMI Southern Caribbean Chapter, which was held online on 4th June, 2020 commenced at 7:28 pm and was called to order by Ms. Shelly-Anne De Silva, VP Compliance.

2.0 READING OF THE NOTICE CONVENING MEETING

VP Compliance welcomed all members present to the 17th Annual General Meeting and invited the Corporate Secretary to read the Notice dated 5th May, 2020 which had been published in the Trinidad Guardian on Thursday 7th May, 2020 and identified the Board positions which had become vacant.

3.0 CONFIRMATION OF 16th A.G.M MINUTES

The Minutes, having been published on the PMI SCC's website, a motion was moved for members to adopt the Minutes of the 16th Annual General Meeting. Allan Samaroo moved a motion to adopt the Minutes, and this was seconded by Cassandra Ramkerrysingh.

4.0 BUSINESS ARISING OUT OF THE MINUTES

The Accountant, Mr. Randell Alves attended the meeting online. The question was asked as to whether any concerns was raised by the audits. VP Finance, Mr. Magnus Wilson, responded that there were no concerns raised. He stated that the Financials were posted on the website allowing for members to have full access to same.

5.0 PRESIDENT'S REPORT

The President expressed her appreciation to all persons attending the meeting, including the Board of Directors of PMI SCC, for the hard work that was done during the year. She highlighted the fact that PMI SCC celebrated a milestone as 2019 was the local Chapter's twenty fifth year, "*which we recognized by acknowledging the contributions of the past presidents and others who have contributed to our path of excellence during those twenty-five years.*"

The President also identified the hosting of the Tenth International Conference as another big milestone achieved in 2019.

She highlighted the recruitment of Ms. Tricia Protain, Secretariat Administrator, who brought many years of supervisory and managerial experience, as well as competencies in information technology and event planning.

The President also reminded members that the PMI Fiftieth Anniversary coincided with PMI SCC Twentieth Anniversary and also advised that it was a tough year for sponsorships for the Conference, but businesses gave support through being part of the Exhibitors group.

She expressed her thanks to all members of the Board of Directors who had given much of their time serving the membership. On behalf of the Board of Directors the President extended her thanks to CEP Limited, all volunteers and other supporters of the Chapter.

6.0 FINANCIALS AS AT SEPTEMBER 30, 2019

The Chapter received membership dues totaling \$78,408. Revenue from participants and sponsors was \$8,210. The overall profitability of the Chapter for the year was \$1,530. The Chapter's bank balance as at the end of September was \$581,363.

VP Finance, Magnus Wilson, confirmed that the Auditors were present for the reading of the Financials. However, due to technical difficulties they were read by Mr. Wilson.

7.0 ELECTION OF OFFICERS

The Chairperson identified the five (5) positions that were to be vacated and expressed her gratitude to Board members who were demitting office for their very diligent and committed service and contribution to the PMI SCC. She indicated that five (5) positions needed to be filled and at the close of nominations five nominations had been received.

1. President, Mrs. Glynis Alexander-Tam, was nominated by Mrs. Helen Llanos and seconded by Mr. Magnus Wilson unopposed.
2. VP Education, Miss Ava Cunningham-Riley, nominated by Ms. Ayesha Maria David and seconded by Mrs. Rupert Ramharack.
3. VP Finance, Mr. Magnus Wilson, was nominated by Mrs. Glynis Alexander-Tam and seconded by Mrs. Helen Llanos unopposed.
4. VP Membership, Mrs. Kamla Rampersad-De Silva, nominated by Mr. H. Harnarine Maharaj and seconded by Mr. Vince Ramlochan
5. VP Special Events and Volunteerism, Ms. Cassandra Ramkerrysingh, nominated by Ms. Anasa London and seconded by Mr. Josann Mc Intosh-Abdool

Elections were as follows:

POSITION	NOMINEES	NO. OF VOTES
President	Glynis Alexander-Tam	Unopposed
VP Education	Ava Cunningham-Riley	Unopposed
VP Finance	Magnus Wilson	Unopposed
VP Membership	Kamla Rampersad-De Silva	Unopposed
VP Special Events and Volunteerism	Cassandra Ramkerrysingh	Unopposed

The President and VPs all expressed gratitude for the opportunity to serve.

8.0 APPOINT AUDITORS FOR 2019 – 2020

The VP Finance tabled a motion for the Board of Directors to appoint the auditors for the next financial period. The motion was carried with twenty-four (24) out of thirty-four (34) members voting for the appointment.

9.0 CLOSURE OF MEETING

The President thanked all persons for participating in the virtual AGM and expressed her gratitude to Ms. Shelly-Anne De Silva and Ms. Janelle Kowlessar for initiating, planning, and executing a successful event. She advised that PMI had approved the approach adopted for the AGM. She also stated that next year a blended format could be adopted in the holding of the AGM.

The President advised that Technical Sessions had been planned and she advised also, the PMI has been posting conferences online and members should visit the website.